

**HIGH COURT OF GUJARAT****Sola, Ahmedabad - 380 060.****Websites: [www.gujarathighcourt.nic.in](http://www.gujarathighcourt.nic.in) AND <https://hc-ojas.gujarat.gov.in>****ADVERTISEMENT NO. RC/B.1304/2023(Translator)****DIRECT RECRUITMENT FOR THE POST OF TRANSLATOR ON  
THE ESTABLISHMENT OF HIGH COURT OF GUJARAT**

Starting date for submission of On-line Application	<b>06/05/2024</b> (12:00 Hours)
Closing date for submission of On-line Application	<b>26/05/2024</b> (23:59 Hours)
<b>TENTATIVE SCHEDULE</b>	
Date of Elimination Test (Objective Type – MCQs)	<b>16/06/2024 (Sunday)</b>
Date of Translation Test	<b>In the month of July-2024</b>
Viva-voce Test	<b>In the month of August/September- 2024</b>

The High Court of Gujarat invites ‘**On-line Applications**’ from eligible Candidates for filling up **16** vacant posts of **Translator**, in the Pay Matrix of **Rs.35,400-1,12,400/-** plus usual allowances as per the Rules, on the establishment of the High Court of Gujarat, by way of Direct Recruitment.

**1. CATEGORY-WISE VACANCIES :**

Total No. of post	Category-wise Break-up of Column No.1					Category-wise Break-up for Women					Ex-Serviceman	Differently Abled Persons (PH)
	Gen.	SC	ST	SEBC	EWS	Gen.	SC	ST	SEBC	EWS		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
<b>16</b>	<b>07</b>	<b>01</b>	<b>03</b>	<b>03</b>	<b>02</b>	<b>02</b>	<b>00</b>	<b>01</b>	<b>01</b>	<b>01</b>	<b>02</b>	<b>02</b>

**Note :**

- *As far as Differently Abled Persons (PH) are concerned, looking to the nature of job only Differently Abled Persons having Locomotor Disability can apply.*
- *The High Court reserves its rights to adjust/alter the number of vacancies notified at any stage.*

**2. ELIGIBILITY CRITERIA :**

[As on Last Date of submitting of 'On-line Application i.e. 26/05/2024]

**(A) Essential Educational Qualification :**

Graduate from recognized University.

**(B) Computer Qualification:**

A candidate must possess a certificate regarding Basic Knowledge of Computer as prescribed by the State Government from time to time.

**(C) Age Limit :**

- (i) A Candidate applying to the said posts, shall not be less than **18 years** and not more than **35 years** of age, as on the last date of Submitting Online Application i.e. on **26/05/2024**.
- (ii) The Upper Age Limit may be relaxed as follows :

Category	Age Relaxation
Unreserved Candidates	----
SC/ST/SEBC/EWS Candidates (for Gujarat Origin ONLY)	05 Years
Women Candidates	05 Years
Differently Abled Persons (PH)	10 Years
Ex-Servicemen	Actual Service rendered plus 3 Years
Employees working in the Subordinate Courts of the State of Gujarat or any other High Court	05 Years <b>OR</b> to the extent of equal number of years for which service has been put in by him/her, whichever is less

- (iii) In any case, the Upper Age Limit for any Candidate under any Category/Class, **shall NOT exceed 45 Years**, while availing the above mentioned Age Relaxations, as on the Last Date of submitting Online Application i.e. **26/05/2024**.

**Note :** In view of the General Administrative Department's (Government of Gujarat) Resolution No. CRR/11/2021/450900/G.5, dated 29/09/2022, it has been decided by the High Court to grant Age Relaxation of 01 Year in upper Age-Limit in the instant Recruitment Process.

**3. RESERVATION :**

- (a) The Reservation for various Categories and Classes i.e. Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes, Economically Weaker Section, Differently Abled Persons (PH), Women & Ex-Servicemen shall be in accordance with the **prevailing policies** of the State Government.
- (b) Candidate belonging to the Reserved Categories in the State of Gujarat, shall only be eligible for Reservation / Relaxation benefits.
- (c) Non-Creamy Layer Certificate in case of SEBC Candidates and/or EWS Certificate, the Candidate must be in possession of such valid Certificate as on last date of Online Application.

**4. FEES AND MODE OF PAYMENT :**

- (a) Candidates belonging to **Scheduled Castes, Scheduled Tribes, Socially & Educationally Backward Classes, Economically Weaker Section (EWS), Differently Abled Persons (PH) and Ex-Servicemen** shall be required to pay Fees of **Rs.750/-** plus the usual Bank Charges and all

**other candidates** shall be required to pay Fees of **Rs.1500/-** plus the usual Bank Charges via the payment option on the Application Portal through **SBI e-Pay**.

- (b) Carefully Read and follow the Instructions/Help given thereat. Select the Mode of Payment **i.e. Online Payment or Cash-Challan (Offline)** (Cash-Challan will be generated Online at SBI e-Pay Website only).
- (c) In case of Online Payment Mode, after successful payment, Candidate will get **e-Receipt** of the same. However, if Transaction / Payment fails due to any technical reasons, follow the Instructions thereat.

**Note:** *e-Receipt will be generated at the respective time ONLY, soft copy as well as hard copy thereof should be preserved.*

- (d) **If Cash-Challan (Offline) Option is selected**, Candidate is required to take printout of 'Challan' in **Two Copies** and pay the requisite Fees before the Challan Expiry Date, at any of the SBI Branch, by submitting the said Challan to the Bank. The Concerned Bank Branch will retain one Copy of the 'Challan' and return the other copy to the Candidate.

**Note:** *Payment of Fees cannot be made after the expiry Date & Time Mentioned in the Cash-Challan.*

- (e) Candidates are advised to **preserve** the copy of the **e-Receipt/Cash-Challan** till the conclusion of the Recruitment Process.
- (f) 'Online Application', submitted by the Candidate, will be considered as **VALID** Application, only after he/she remits the Examination Fees, as required, only in the State Bank of India through **SBI e-Pay**, before due time.
- (g) Requisite Examination Fees, can be paid through either Mode i.e. Online (**from 06/05/2024 to 26/05/2024**) or Cash-Challan (Offline) (till the Challan Expiry Date & Time) and the same shall be considered as **VALID**.
- (h) Fees paid by **any other mode**, will NOT be considered valid/accepted.
- (i) Fees once paid, shall **NOT be Refunded** OR shall **NOT be Adjusted** in any subsequent Recruitment Process, under any circumstances.
- (j) **No correspondence/communications/Phone Calls**, should be made, to the High Court, on this count.

## 5. SCHEME OF EXAMINATION :

The Competitive Examination shall consist of :

- |  |                    |
|--|--------------------|
| (A) Elimination Test (Objective Type – MCQs)                 | [100 Marks]        |
| (B) Translation Test   | [100 Marks]        |
| (C) Viva-voce Test   | [50 Marks]         |
| <b>(A) Elimination Test (Objective Type – MCQs)</b>          | <b>[100 Marks]</b> |
| [to be conducted tentatively on <b>16/06/2024 (Sunday)</b> ] |                    |

- (a) The Elimination Test (Objective Type-MCQs) based on a 'Computer Based Test (CBT)' shall consist of **100** Multiple Choice Questions (MCQs) each of **1 Mark**. For every wrong/multiple answer, there shall be **Negative Marking of 0.33 Marks**. Language of the Question Paper shall be English only (except the questions in Gujarati Language).

Duration of the Elimination Test shall be **75 Minutes**.

**Syllabus of Elimination Test :**

- |                                 |                           |
|---------------------------------|---------------------------|
| (i) General Knowledge           | (vi) Analytical Reasoning |
| (ii) Indian History & Geography | (vii) Mental Ability      |
| (iii) Sports                    | (viii) Computer Knowledge |
| (iv) Current Affairs            | (ix) English Language     |
| (v) Arithmetic/Mathematics      | (x) Gujarati Language     |
- (b) The Elimination Test (Objective Type-MCQs) will be conducted either at Ahmedabad or at any District place/places as may be decided by the High Court, depending upon the number of Candidates applying.
- (c) Candidates belonging to reserved category i.e. SC, ST, SEBC, EWS, Differently Abled Person (PH) and Ex-Servicemen shall have to secure **minimum 45 Marks** and all other Candidates shall have to secure **minimum 50 Marks** in Elimination Test for being called for next stage i.e. Translation Test.
- (d) Marks obtained in the Elimination Test (Objective Type-MCQs) will NOT be considered for determining the merits, for preparing the Final Merit List.
- (e) Being 'Computer Base Test (CBT)', re-evaluation, rechecking / reassessment of the Elimination Test (Objective Type-MCQs), will not be entertained by the High Court.

**(B) Translation Test [100 Marks]**

[to be conducted tentatively in the month of July-2024]

- (a) Translation Test of **100 Marks**, comprising Translation from Gujarati to English and English to Gujarati language for a duration of 02:30 Hours.
- (b) Translation Test shall be conducted at **Ahmedabad**, or at the Centre(s) as may be decided by the High Court.
- (c) Candidates shall have to secure **minimum 40 Marks** in Translation Test for being called for next stage i.e. Viva-voce Test.
- (d) In case of large number of Candidates qualify in the Elimination Test / Translation Test, it will be open for the High Court to restrict the number of Candidates as deemed necessary, according to Merit, for the next Stage.

**(C) Viva-voce Test [50 Marks]**

[to be conducted tentatively in the month of **August/September-2024**]

- (a) Viva-voce Test shall be of **50 Marks**.
- (b) Candidates shall have to secure **minimum 40% Marks** in the Viva-voce Test.

**6. PREPARATION OF SELECT LIST :**

- (a) The High Court reserves the right to adopt appropriate method of short-listing the Candidates at any stage.
- (b) The **Select List** shall be prepared on the basis of Aggregate Marks obtained by the Candidate in the Translation Test and Viva-voce Test.
- (c) Any candidate who does not accept the offer of appointment within the time-limit, **shall lose his/her right to appointment** and the High Court shall operate the Select List, as the case may be.
- (d) The Select List shall remain in force for a period of 02 (Two) Years, from the date of its publication or until the publication of a fresh Select List, whichever is earlier.
- (e) The **Select List** shall be published on **High Court website as well as on 'HC-OJAS' website**, and/or through any other mode, as may be decided by the High Court.

**7. DISQUALIFICATION FOR APPOINTMENT :**

No person shall be eligible for appointment to the service –

- (a) unless he/she is a **citizen** of India.
- (b) if he/she is **dismissed** from service by Central Government or any State Government or U.Ts. or any High Court or Statutory or Local Authority.
- (c) if he/she has been **convicted** of an offense or who is or has been permanently **debarred** or **disqualified** by the High Court or the Union/State Public Service Commission or by any Recruiting or Examination Conducting Authority from appearing in Competitive Examinations or Selections.
- (d) if he/she directly or indirectly **influences** the Recruiting Authority by any means for his/her candidature.
- (e) if he is a man, has **more than one wife** living. And, if a woman, has married a man already having **another wife**.
- (f) if he/she may be found in **possession** with any **electronic gadget(s)/ examination material**, during any of the Examination/Test.

**8. HOW TO APPLY :**

- (a) Before filling-up the '**On-line Application**', Candidate is advised to **thoroughly read and understand the Detailed Advertisement** and the Instructions therein and should ensure that he/she fulfills all the

**eligibility criteria and other norms** mentioned above and that the particulars filled-in by him/her are **true and correct** in all respects.

In case, it is detected at any stage of Recruitment Process or even after Appointment, that a Candidate does/did not fulfill the eligibility criteria/norms and/or that he/she has/had **suppressed/ twisted or truncated any material facts**, his/her **Candidature** shall be liable to be **Cancelled**. If, any of these shortcomings is/are detected even after **Appointment**, his/her service will be liable to be **terminated** with immediate effect.

(b) Candidate should have his/her own/family member's 'registered' **Mobile Number** and the same should be kept active during the entire Recruitment Process as SMS alerts for the various Tests are also likely to be sent on the said Mobile Number, registered in the 'On-line Application'.

(c) **Image Instructions** : *The Candidate will be required to upload Scanned copies of their passport size photo as well as their signature. The Image must not include other objects or additional people. Ensure that you are the only person in the picture. The image must contain the full face, ears, neck and shoulders of the entrant in frontal view with a neutral, non-smiling expression and with eyes open and directed at the camera. The photograph should be of a passport size and colored with white background. Size of the image should be minimum 80 kb and maximum 200kb Image should be in .jpg format only. Scanner dpi should be 200 dpi. File dimension must be 3.5cm x 4.5cm.*

(d) **Steps for submitting online application.**

- i. *Visit the HC-OJAS portal and click on the links available to apply on the home page / visit the current opening sections and click on APPLY NOW.*
- ii. *Read the instructions on the portal carefully.*
- iii. *Candidate must register them self on this portal before being able to apply for the post. Candidate must use their basic details along with a valid mobile no. and email id for being able to register on the portal. Candidate can register only once on the said portal. The mobile no./email id of the candidate will be validated via a One Time Password.*
- iv. *Candidate must verify their basic information before submitting their registration form. Basic details once registered cannot be changed.*
- v. *On successful registration a Registration Number will be provided to the candidate on the screen. An Email and SMS containing the Registration Number/Login ID and Password will also be shared.*

- vi. *Once registered the candidate must click on “POST SELECTION” and apply for the post. Candidate must read the instructions carefully before filling out the application form.*
- vii. *On successfully applying an application number and a Confirmation number will be provided to the candidate. Both the application number as well as the confirmation number must be preserved for future reference and use, till the conclusion of the recruitment process.*
- viii. *All applications made would be considered valid only after completion of the payment process.*

*For any further information kindly click on HOW TO APPLY link available on HC-OJAS Website.*

- (e) **Please note** that the above is the general procedure for applying Online. **No other mode** of Application or incomplete Application(s) shall be considered as VALID and in such cases, the Application(s) are liable to be rejected outright.
- (f) A Candidate shall not apply **more than once**, for any reason at all.

#### **9. GENERAL INSTRUCTIONS :**

- (a) Benefit(s) of **Relaxation** in Upper Age Limit / Examination Fees / Reservation shall be granted to the Candidates belonging to Reserved Categories i.e. SC/ST/SEBC/EWS/PH & Ex-Servicemen, provided that requisite Certificate in respect thereof, issued by the Competent Authority, is produced by the Candidate as and when called for. The final decision, as to the suitability of a Candidate, for the Post, shall rest with the High Court.
- (b) The Candidate who has **successfully submitted Online Application and paid the requisite Examination Fees**, shall only be eligible for appearing at the Elimination Test/Translation Test, subject to their qualifying therefore.
- (c) The decision of the High Court as to the **eligibility** or otherwise of a candidate for admission to the Elimination Test/Translation Test/ Viva-Voce Test, shall be final. No candidate, to whom **e-Call Letter** has NOT been issued by the Recruiting Authority, shall be allowed to appear for the Elimination Test/Translation Test/Viva-Voce Test.
- (d) The Candidate shall have to appear **at their own expenses**, to-and-fro, for the respective Tests, if called for, at the place and time that may be decided by the High Court. Biometric information of all the candidates shall be captured. Identity checks will be made upon arrival at the Examination Centre to ensure that there are no unauthorized candidates appearing in the exam. Candidates are required to co-operate with the staff for security checks.

- (e) Candidate shall be required to download his/her e-Call-Letter from Website – <https://hc-ojas.gujarat.gov.in> or from any links provided on the portal during the preceding week of the examinations. Entry in the Examinations shall not be permitted in any case, 15 minutes prior to start of Examinations.
- (f) The list of **eligible candidates** will be placed on **High Court website** as well as on **HC-OJAS Portal, at the relevant time.**
- (g) At every stage of Examination, Candidate shall have to produce, **Identity proof** i.e Election Card / PAN Card / valid Driving License / valid Passport / Adhaar Card, etc. **in original & a copy thereof, along with the 'e-Call Letter-cum-Admission Slip'.**

***Note: No Candidate shall be allowed to appear in any Examination / Test without showing any of the above Identity Proof in original.***

- (h) **Entry in the Compound of the Examination Centre with Mobile/Cell Phone, Tablets, Laptop, Electronic Gadgets etc. is strictly prohibited. No arrangement for safe keeping, will be made, which may be noted.**

A Candidate who is found indulging in **unfair practices**, viz. copying or misconduct during the course of examination, using electronic gadgets or Mobile Phones etc., tampering with Question Paper / Examination Material, influencing any Official concerned with the Examination Process, will be debarred from the present Recruitment Process as also from future Recruitment Processes to be conducted by the High Court, for any number of years or permanently, as may be decided by the High Court.

- (i) **Result** of all Examinations / Tests will be made available on the High Court websites and/or by any other mode that may be decided by the High Court.
- (j) ONLY after conclusion of the Recruitment Process, Results (Marks) of each stage of Examination, shall be made available to each Candidate, except the Candidates disqualified at either of the examination stage, by providing a link to a webpage on the HC-OJAS website- '<https://hc-ojas.gujarat.gov.in>', with individual password (OTP - One Time Password), via, SMS on his/her Registered Mobile Number or any other mode as decided by the High Court.
- (k) **Mere success** in the Examination shall not confer any **right to appointment** and no Candidate shall be appointed to the post unless the High Court is satisfied, after such **inquiries** as may be considered necessary that the Candidate is **suitable** in all respects for appointment to the post.
- (l) The selected Candidate shall not be appointed/continued on long term, unless the **Medical Authority** specified by the High Court, certifies him/her to be fit to discharge the duties ascribed to the post.



- (m) **In case any FIR is pending or any Charge-sheet is submitted against any Candidate, the decision of the High Court of Gujarat with respect to selection of Candidate will be final looking to the nature of duties and offenses alleged against the aspiring Candidate.**
- (n) **In case any Candidate seeking facility of Scribe as per the prevailing norms of the Government, he/she shall have to apply in writing, well in advance i.e. a week before the date of Elimination Test (Objective Type-MCQs) and/or Translation Test and he/she shall have to pay the requisite Fees each time for the respective Examination. The Scribe will be provided by the High Court ONLY. Further, the Candidate has to submit necessary Medical Certificate in support thereof.**
- (o) Candidate is required to produce the following **original testimonials / documents** as well as **one set of self-attested copies thereof** alongwith recent passport size colour photograph, as & when called for by the **High Court :**
- (i) **Print-out** of the duly filled-in '**On-line Application**' alongwith **e-Receipt (Online) / Cash-Challan (Offline).**
  - (ii) **School Leaving Certificate or Birth Certificate** issued under Birth & Death Registration Act.
  - (iii) **Mark-Sheets and Certificates** of SSC, HSC, & Essential Educational Qualifications as stipulated in Para 2(A) above and Post Graduation (if any).
  - (iv) Requisite Certificate with respect to **Basic Knowledge of Computer** as per Para 2(B) above.
  - (v) **Caste Certificate** issued by the Competent Authority of Gujarat State, in case, the Candidate has applied under Reserved Category (SC/ST/SEBC) and if belongs to SEBC Category, **Non-Creamy Layer Certificate valid for the current Financial Year.**
  - (vi) Economically Weaker Section (EWS) Eligibility Certificate issued by the Competent Authority of the State of Gujarat, in case the Candidate has applied under EWS Category. The validity of the said certificate will be in accordance with the provisions prescribed by the State Government.
  - (vii) In case of **Differently Abled Persons (PH)** Candidate, (a) a Certificate from a Competent Authority to the effect that he/she has a **disability of not less than 40%** and (b) a Certificate from the Standing Medical Board at Ahmedabad, to the effect that he/she would be **able to perform the duties** of the post in question.
  - (viii) **Certificate of Discharge** from Service, in case of **Ex-Servicemen.**
  - (ix) '**No Objection Certificate (NOC)**' in case, if employed in State/ Central Government.

- (x) **Certificates** issued by Two Respectable Persons being Professionals/Dignitaries like Doctor, Engineer, M.L.A., M.P., certifying his/her good moral character (Original) *(to be issued in last 6 Months)*
- (xi) **Government Gazette**, showing change in name/surname etc, if any.
- (xii) In case any **Criminal Case(s) and/or Complaint(s) / Civil Proceeding(s)** have been filed against the Candidate concerned, authenticated/attested copies of the relevant documents, viz. FIR / Charge-sheets, Judgment etc.
- (xiii) Original **Identity proof** as prescribed at 9(g).

**10. Any Application, even under the R.T.I. Act, 2005, seeking any information, will NOT be entertained till the completion of the entire Recruitment Process.**

**11. The decision of the High Court of Gujarat in respect of all matters pertaining to this Recruitment Process shall be final and binding upon all Candidates.**

**High Court of Gujarat,  
Sola, Ahmedabad.  
Date : 04/05/2024**

**Sd/-  
Registrar (Recruitment)**